



## **Right to Buy Application**

**Additional information to be completed by applicants**

**Your details, and details of any person applying jointly with you**

	You	Your Joint Applicant
Surname		
First Name		
Title (Mr, Mrs, Ms or other)		
Sex (male or female)		
Date of Birth		
National Insurance Number		
Address of your current home		
Daytime Phone Number		
Mobile Number		
Email address		

**Other people who will be housed with you**

Tell us about other people who live with you now and will be housed with you when you buy. (Your own details should be given in Section 1 under 'Your Details')

Surname	First Name	Sex M/F	Date of Birth	National Insurance Number	Relationship to you

## Other Properties and tenancies

Do you own or part own or have an interest in a residential property or land in the UK or abroad? Please complete this section whether or not you currently live in the property.

**You** Yes  No  **Joint Applicant** Yes  No  *if yes, please give details:*

Your Name	Address of Property	Value of Property	If you don't live there, why not?

Have you ever purchased a Local Authority property through the Right to Buy scheme?

**You** Yes  No  **Joint Applicant** Yes  No  *if yes, please give details:*

Your Name	Address of Property	Value of Property	If you don't live there, why not?

Do you intend to let the property once completion has taken place?

**You** Yes  No  **Joint Applicant** Yes  No

*If yes, please provide details of when you intend to let it out and to whom.*

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Other than your current tenancy, do you hold another tenancy or joint tenancy anywhere in the UK?

**You** Yes  No  **Joint Applicant** Yes  No  *if yes, please give details below*

Your Name	Address of Property	If you don't live there, why not?

## Money Laundering Regulations

We are required to comply with the Money Laundering Regulations and in particular to verify the identity and permanent address of all applicants. This is to ensure that the policy, adopted worldwide by financial and government authorities to prevent the use of laundering systems to disguise the proceeds of crime, is achieved.

You are therefore requested to supply details of how you intend to fund the purchase of your home.

Is it by means of a mortgage?

Yes  No

If yes, please provide details of the total amount borrowed, who the provider is, the duration of the mortgage and monthly payment amount

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**If the answer above is no, please complete the following where applicable.**

A) If the money to fund the home purchase is a gift, please supply, the name, address and relationship to you of, whoever gave you the money

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B) Is the purchase by means of an inheritance?

Yes  No

If yes, please provide details of when you received the inheritance and how much you received.

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C) Are you using existing savings?

Yes  No

If yes, please provide the amount of savings you hold, which financial institutes the accounts are with and whose names the accounts are in.

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D) If none of the above applies is there any other means by which you will be funding the purchase?

Yes  No  If yes, please provide details

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Have you or the joint applicant ever been or are currently bankrupt?

**You** Yes  No  **Joint Applicant** Yes  No

If yes, please provide details including who was made bankrupt, the date of the bankruptcy order and the amount involved

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Is there a pending bankruptcy against you or the joint applicant?

**You** Yes  No  **Joint Applicant** Yes  No

If yes, please provide details including who, the date of the order and amount

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Do you or the joint applicant have arrangements with any creditors (people or organisations you owe money to) and still owe them money?

**You** Yes  No  **Joint Applicant** Yes  No

If yes, please provide details including who has the arrangement, the date of the arrangement, the total arrangement amount, the current balance and who the arrangement is with.

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**Declaration**

I/We declare that all the information given in this application is true to the best of my/our knowledge.

I/We understand that any misleading or false statements may result in the cancelling of this application.

I/We grant Dacorum Borough Council permission to make any enquiries needed to confirm the information given on this form.

I/We understand that to give false information, or withhold information, is an offence and that a person found guilty of an offence may be liable to a substantial fine.

I/We agree to inform the Council, in writing, of prosecutions and/or any changes in my/our circumstance. Failure to do so may result in my/our application being cancelled.

**Data Protection Act**

Dacorum Borough Council is a Data Controller under the Data Protection Act 2018. We hold information for the purposes specified in our annual notification made to the Information Commissioner.

Your information will be shared with our internal departments for the purposes described in our annual notification to the Information Commissioner. We will not give information about you to anyone else outside Dacorum Borough Council unless the law permits us to do so.

We may receive information about you from others, or we may provide information to them. If we do, it will only be as the law permits to check accuracy of information, prevent or detect crime or protect public funds.

We may check information we receive about you with information already stored on our records. This may include information provided by you as well as by others such as government departments and agencies.

Please contact the Council’s Information Security Team Leader if you require further information (Data Protection Act 2018 ONLY).

Signature of applicant:	Date:
Signature of joint applicant:	Date:

**This section must be completed if this application form has been filled in by someone else at your request.**

I declare that this form has been completed for me at my request. The form has been read to me and I agree that all the details filled in on behalf of me are the correct details as stated by me.

<b>Signature of applicant:</b>	<b>Date:</b>
<b>Signature of joint applicant:</b>	<b>Date:</b>
<b>Signature of person who has completed the form:</b>	<b>Date:</b>
Name and address of person who completed the form: ..... .....	

