



Dacorum Borough Council  
The Forum, Marlowes  
Hemel Hempstead, Herts  
HP1 1DN  
Tel: 01442 228570

---

## Notes for Filming in Dacorum

---

### Filming on the public highway

- Filming on a public highway will normally be limited to no later than 11pm (10pm on Sunday) in residential areas. Any filming beyond this time will require special arrangements and must have the full agreement of the local residents, Police and Hertfordshire Highways. Advance notice must be given to allow for consultation with all relevant parties.
- There shall be no interference with the normal use of the public highway by pedestrians or vehicles. No cables from cameras or other equipment shall be run over the public highway in such a manner to cause a hazard to the general public.
- All filming on highways has to be approved by Hertfordshire Highways and the Police.

Contacts:            [Herts Highways, Network Management Team](#) **0300 123 4047**  
                          [PC Eddie Matthews](#)    **01923 472585**

- Local residents and businesses should be letter dropped with dates and times before filming takes place so they are made aware of the situation. A copy of the letter should also be sent to the Filming office.
- Please note you should not fix temporary directional signage to lampposts or other columns without prior permission from Hertfordshire Highways.
- If you wish to check in advance to establish any highway works in the vicinity of your proposed filming, please call Hertfordshire Highways on **0300 123 4047** or visit: [www.roadworks.org](http://www.roadworks.org)

### Parking arrangements

- Pay and display machine suspensions and yellow line dispensations may be granted for technical commercial vehicles only, with the prior arrangement of the council's Parking Service.
- Residents' parking will not be suspended for filming or for the parking of technical vehicles unless the prior agreement of the Parking Service is obtained.
- Registration details of all vehicles will be required, and on completion of the relevant paperwork, 'special' parking waivers will be supplied.
- Additional charges in respect of parking dispensations, waivers and council officer time will be invoiced separately from basic filming fees. Please email **Dan Rodger** on [dan.rodger@dacorum.gov.uk](mailto:dan.rodger@dacorum.gov.uk) or call **01908 223505** for further details.

### General

- If filming is to take place in a Dacorum Borough Council-owned property where the council's electric supply is to be used we require a letter specifying that all equipment complies with the Health & Safety: Electricity at Work Regulations 1989.

- Filming cannot take place until we receive a copy of your Public Liability Insurance.
- **If for any reason you are required to cancel your filming requirements following agreement, please notify the Filming Office as failure to do so will result in the full filming charge being levied.**